

Dear Valued Mortgage Loan Originator,

The BluePoint appraisal order entry system operates on the **Connexions** internet-based platform, providing access to multiple Appraisal Management Company (AMC) providers.

Order entry is Simple. Fast. Easy.

To get started:

- 1. From your broker dashboard go to **Broker Pipeline/loans**.
- 2. Select your loan.
- 3. Select "Order Services" from the left toolbar at the bottom.
- 4. Click "Add Order."
- 5. In the next screen:
 - a. Below the AMC Vendor field, make sure "Connexions" is already selected,
 - b. Enter your Connexions ID and Password (or use the temporary ID and password provided in the attached instructions),
 - c. On far-right side click "Connect to Vendor".
- 6. In the next screen go to "Loan Information" and complete the order accordingly. Tell us who is your preferred AMC or provide other special instructions in the "Notes" section.

See the attached instructions for other details such as uploading the Purchase Agreement, Credit Card Authorization Form, etc. If unsure which type of report to order or if you have a question, call the Bluepoint Appraisal Help desk at (949) 771-2387.

Our goal is to help grow your business with efficient workflows. We want to be your business partner.

Best Regards,

Bluepoint Mortgage
Appraisal Department

Last revision: 11/20/2023

CONFIDENTIALITY NOTICE: This document may contain confidential information that is legally privileged. If you are not the intended recipient, or if you are not responsible for delivering it to the intended recipient, you are hereby notified that any disclosure, copying, distribution, or use of any of the information contained in or attached to this transmission is STRICTLY PROHIBITED.

Order an appraisal in 3 easy steps:

Gather documents

Upload documents

Place order

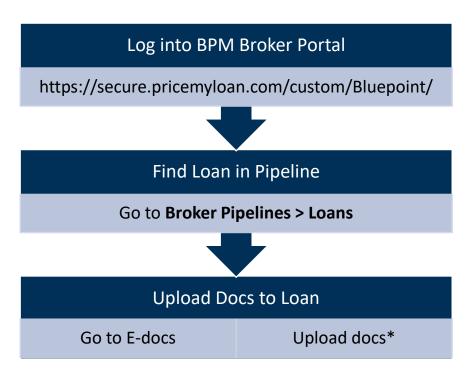


Gather Applicable Documents

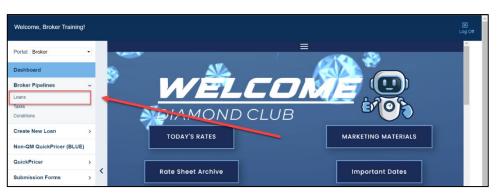
(<mark>If Available</mark>) Signed "Notice of Intent to Proceed"	BluePoint Credit Card Authorization Form	Purchase Agreement (Purchase Loans Only)
Included in the initial disclosures package sent to the borrower. Sample Preview:	Available for download at https://bluepointmtg.com/broker- resources/#FORMSANDGUIDES:	
NOTICE OF INTENT TO PROCEED WITH LOAN APPLICATION Loan Number: Brian Test Date: December 29, 2022 Name of Originator: Test Broker Borrower Name(s): Test1 Test2 Property Address: 123 Test Dr Irvine, California 92617 NOTE: DO NOT SIGN THIS FORM UNLESS YOU WISH TO PROCEED WITH THE LOAN APPLICATION COVERED BY THE GFE OR LOAN ESTIMATE, AS APPLICABLE. IF YOU DO WISH TO PROCEED, PLEASE RETURN A SIGNED AND DATED COPY OF THIS NOTICE OF INTENT TO PROCEED OT THE LOAN ORIGINATOR. Each of the undersigned Borrower(s), having received a copy of a Good Faith Estimate ("GFE") or Loan Estimate, as applicable, dated December 29, 2022, hereby expresses his or her intention to continue with the loan application covered by the GFE or Loan Estimate.	General Forms • 4506-C • SSA-89 • Loss Payee • Anti-Steering Form • Conv HOA Cert • Loan Revision Request • Doc Order From • Change of Circumstance • Credit Card Authorization (Appraisal)	Contact the buyer or seller agent for the purchase agreement.

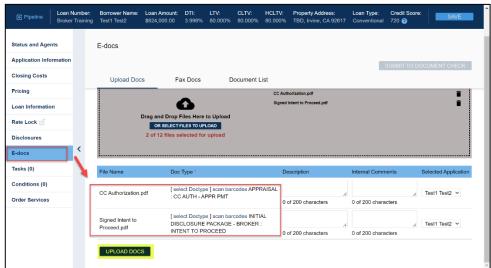


2 Upload Applicable Documents to Loan



^{*}Remember to select a Doc Type for each document!

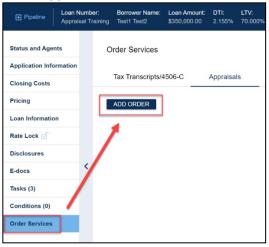




3 Place Order

Go to Appraisal Ordering System

Go to Order Services > Appraisals and click on "Add Order":



Enter your Connexions credentials. Use the following if you don't have credentials):

Username: BPMAppraisals

Password: GoBPM!Account ID: 1216

Complete Order Form

Order Information: Please make sure you select the correct Report Type(s), as many are similarly named.

Documents: Attach the documents uploaded in Step 2:

- Signed Intent to Proceed (if available)
- CC authorization
- Purchase Agreement (for purchase loans only)

Notes:

- If the borrower requests a payment link instead of a credit card billing, select "AMC to collect" for the Billing Method field
- Our approved AMCs are:

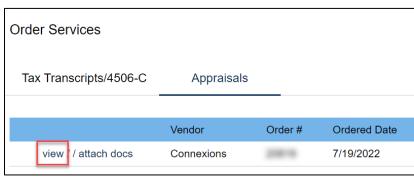
Trends (preferred AMC for CA)	AAA AMC	Accuworth	Appraisal Management Company
Appraisal Links	Arevalo's Appraisal Solutions	Caliber AMC	Class Valuation
Core Valuation Management	Equity Solutions USA	Golden State AMC	Lenders Link
Nationwide Property & Appraisal Services	Rapid Appraisal Management System	REV AMC	So Cal Direct

Tracking

Tracking information for current and past orders are available under **Order Services > Appraisals**:



To view the status of an existing order, click on the "view" link next to the order:



You will also receive email updates regarding appraisal orders.

Questions?

Please email appraisalhelp@bluepointmtg.com if you have any questions about the appraisal process.

Thank you for choosing BluePoint Mortgage!